

RE-ADVERT

The Polokwane Housing Association (PHA), is a Municipal Owned Entity (MOE) based in Polokwane – Limpopo Province. PHA is looking for a suitably qualified candidate to assume the role of:

CHIEF EXECUTIVE OFFICER

Purpose of position: Reporting to the Chairperson of the Board, the CEO will provide strategic leadership and management of the entity through overseeing the development and maintenance of social, gap housing and commercial housing projects in line with the Board mandate, National provision and Local Governments Sustainable Human Settlement strategy and City of Polokwane Council requirements.

Key Performance Areas: • Manage the Opex and Capex budget in accordance with the Municipal Finance Management Act and the corporate Governance guidelines; • Attain overall finance sustainability of the entity, in line with financial objectives; • Drive the core business of the organization which includes rental housing development and management of rental stock in a smart and efficient manner that shows innovation, vibrancy to reach the goals while upholding the highest standards of governance, PHA growth strategy and administration.; • Interpret, communicate and implement the Board's decision to meet defined and agreed business strategies and targets; • Prepare and present required information as guided by PHA operational plan to board committees for processing; • Maintain good and sound stakeholder relationship with the company shareholders; • Ensure the entity's strategy and initiatives facilitate achievement of business objectives; • Lead and participate in creating a thorough, well thought and detailed business plan and execute as one of the key responsibilities; • Ensure proper corporate governance in line with all relevant legislations and recommended governance guiding regimes adopted by the organisation; • Oversee the management of internal business processes; • Manage the strategic planning and management process; and • Manage stakeholder relations.

Qualifications: • A Honors Degree in Built Environment, Operations, Law or commerce. • A Master's degree equivalent in the Built Environment, or Legal (Commercial/Property law) or Operations management will be an added advantage. • A certificate in Municipal Finance or Public Finance, or the ability to acquire it within the first 18 months of employment.

Experience: • At least 10 years experience at senior management level of which at least 5 years must have been at executive level within a property management environment/building environment is an essential requirement; • Demonstrable understanding of the governance framework of Local Government and the property/construction industry • An understanding of legal frameworks and compliance issues relating to the construction or property environment is an essential requirement. • Demonstrable ability to raise funds and manage complex construction projects and rental housing stock • Demonstrable strong track record in driving projects and managing for results through people. • Strong stakeholder management and conflict management experience is an essential requirement. • Sound finance/budget management and reporting experience will be an added advantage.

Additional Requirements: • Personality profile: strategic leader with strong business acumen • Mature with integrity and high emotional intelligence • Excellent communication, both verbal and written • Excellent negotiation and leadership skills; and • Excellent interpersonal and managerial skills.

Duration of Contract: A 5-year contract - total cost to company package commensurate with qualifications and experience. PHA subscribed to employment equity therefore individuals from historically disadvantaged South Africans are encouraged to apply.

Detailed CVs with a signed covering letter quoting the position applied for should be hand delivered to 1st floor western wing, PHA offices, Civic Centre Cnr Landros Mare Street & Bodeinstein Street for the attention of the Chairperson of the Board, Alternatively email to PHARecruitment@polokwane.gov.za

Closing date: 26 February 2024 **Time:** 12h00

Enquiries: Compliance officer, Ms Makasi N, **Tel no:** 068 330 6912

NB: APPLICANTS WHO HAVE ALREADY APPLIED NEED NOT REAPPLY

Correspondence will be limited to short-listed candidates

Applicants who have not been contacted within 3 weeks of the closing date should consider their applications not successful.

ERRATUM

REQUEST FOR APPLICATIONS/NOMINATIONS FOR APPOINTMENT OF NON-EXECUTIVE DIRECTORS ON THE BOARD OF THE CITY OF POLOKWANE MUNICIPAL-OWNED ENTITY (MOE)

Polokwane Municipality wishes to appoint suitably qualified, dynamic and experienced five (05) non-executive directors to serve on the board of one of its entity. The entity is wholly owned and/or controlled by Polokwane Municipality: Polokwane Housing Association (PHA)

The appointment of the directors will be valid for three years, subject to annual review. The duties of the directors will be to guide and manage the entity in terms of the obligations stipulated in the relevant legislation, agreements with the City as well as the relevant City Resolutions. The directors must be able to lead, control and monitor the business of the entity which includes governance, legal, finance, auditing and managerial matters.

Directors will be appointed based on their knowledge or professional experience in any one or more of the fields of finance, social housing, legal, accounting, property development as well as Human resource. The applicant must have at least NQF level 07 or equivalent and be registered with professional body in the said field where appropriate. The City's policy is to provide equal opportunities to all qualified persons irrespective of race, religious belief, age, nationality, marital status, physical disability, HIV status, gender, social origin, culture, political opinion or conscience, and sexual orientation.

Applicants who comply with Section 93E and 93F of the Local Government: Municipal Systems Act, 2000, will be considered. Persons with the requisite range of expertise to effectively manage and guide activities of the City's municipal entity are eligible for application/nomination by submitting the candidate's curriculum vitae to Polokwane Municipality Civic centre at Cnr Landrose Mare & Bodein Streets, POLOKWANE on the 01st Floor Western Wing, PHA offices, Alternatively email to PHARecruitment@polokwane.gov.za

Further enquiries can be directed to Compliance Officer, Ms Makasi N at **068 330 6912**.

Applicants should attach certified copies of all relevant qualifications and documents to the applications/nominations. If the required documentation is not attached, the application/nomination will not be accepted.

Closing date: 09 February 2024 at 12:00