

# POLOKWANE MUNICIPALITY



## DIRECTORATE: COMMUNITY SERVICES

**Business Unit:** Municipal Security  
**Position:** **Manager (Re-Advertisement)**  
**Salary:** R577 091 (basic salary per annum excluding benefits)  
**Post Level:** 01 **REF: EXT\17\18\76**

**Requirements:** A Degree or National Diploma in Security and/or Risk Management or equivalent qualification. Registration with PSIRA. Knowledge of the criminal procedure Act (51 of 1997) and other relevant legislation. 5 years relevant working experience, 3 years of which should be at managerial level. Exposure to the local Government will be an added advantage. Working knowledge of applicable legislation. Computer literacy. Excellent management, report writing, communication skills, analytical skills and project management skills. Valid Driver's License.

**Duties:** Manage and implement municipal security services. Develop SBU policies and by-laws. Conduct risk profiling and VIP protection programmes. Liaise with security stakeholders. Manage the protection of life, limb and property. Manage and control activities of crime prevention assets protection. Manage and facilitate socio-political activities, e.g. marches, demonstrations, etc. Manage, control and command crime prevention and control room operators.

**Business Unit:** Municipal Security  
**Position:** **Superintendent: Security Services (Re-Advertisement)**  
**Salary:** R317 419-R350 545 (basic salary per annum excluding benefits)  
**Post Level:** 06 **REF: EXT\17\18\77**

**Requirements:** Grade 12 with 3 years National Security Diploma or equivalent and PSIRA Grade B. Valid Driver's license. 5 years' relevant experience of which 2 years must be at supervisory level. Computer literate, communication skills. Ability to work under pressure.

**Duties:** Supervision of personnel and resources. Plan daily activities. Assign duties to Security/Law Enforcement Officers. Conduct security risk assessment at all municipal premises. Attend to complains, conduct crime prevention campaigns. Plan special crime prevention operations. Provide

in-house training to subordinates in relation to amendments of legislations and municipal By Laws.

Polokwane Municipality offers challenging opportunities, competitive packages and fringe benefits (Pension, Medical Aid and Housing Allowance).

Preference will be given to candidates from designated groups in line with the provisions of the Employment Equity Act, and council's employment equity plan or targets and goals. For this reason, we require that **Race, Gender and Disability status be specified. NOTE: Suitable candidates will be subjected to a Personnel suitability check (Criminal record, Citizenship, credit record, qualifications verification and employment verifications). Where applicable candidates will be subjected to a skills/ knowledge test.**

**Closing Date: 8<sup>th</sup> February 2018** **Time: 12H30**

Detailed CV's with a signed covering letter quoting the relevant position applied for, certified copy of ID and certified copies of qualifications and academic record should be **hand delivered on the 8th floor office no 802 or ground floor at the Civic Centre Cnr Landross Mare Street & Bodenstein Street, Polokwane 0699 Or Post to Box 111 Polokwane 0700.**

If you are applying for more than 1 position, please submit separate applications for each. Faxed, e-mailed and late applications will not be considered. Should you not hear from us within three months of the closing date, please consider your application as unsuccessful. We thank all applicants for the interest shown.

**Toll-Free Fraud Hotline: 0800 20 50 53 or e-mail: cdm@tip-offs.com**

**ENQUIRIES: Human Resource Manager, Mr. Manyama JL, Tel No. 015 290 2116/ 2031**

**POLOKWANE MUNICIPALITY IS AN EQUAL OPPORTUNITY AFFIRMATIVE EMPLOYER AND RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT.**

**Mr. DH MAKOBÉ  
MUNICIPAL MANAGER**