



CITY OF POLOKWANE

Civic Centre, Rates Hall, Cnr Landdros Mare & Bodenstein street, Polokwane, 0699 Tel. 015 023 5240/1499/5137 Email: valuation@polokwane.gov.za

APPLICATION FOR CLEARANCE FIGURES / CERTIFICATE

APPLICATION DETAILS

APPLICATION TYPE: _____
APPLICATION DATE: _____
ATTORNEY REFERENCE: _____

PROPERTY INFORMATION

RATES ACCOUNT NUMBER: _____
PROPERTY DESCRIPTION: _____
ALLOTMENT/TOWNSHIP: _____
ERF NO. _____
PORTION: _____
UNIT: _____
SECTION: _____
PHYSICAL ADDRESS: _____

SELLER'S INFORMATION

ERF / PORTION: _____
TOWN / FARM: _____
SELLER: _____
RESIDENTIAL ADDRESS: _____
CELL NO. _____
EMAIL ADDRESS: _____

BUYER'S INFORMATION

BUYER: _____
ID NO: _____
CELL NO. & TEL NO. _____
E-MAIL ADDRESS: _____
POSTAL ADDRESS: _____
DATE OF SALE: _____

In light of the current POPIA, the act requires all South African Institutions, to conduct themselves in a responsible manner when collecting, processing, storing and sharing personal information by holding them accountable, should they abuse or compromise personal information in any way. Polokwane Municipality will accordingly not issue any document with personal information without proof of identity or consent. You may be requested to submit affidavit, a power of attorney, or satisfactory information in line with the POPIA when requesting information on another person's behalf.



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PURCHASE PRICE : _____

CONVEYANCER /APPLICANT

ATTORNEY FIRM/APPLICANT : _____

ATTORNEY CONTACT PERSON : _____

ATTORNEY/APPLICANT ADDRESS : _____

TEL NO. : _____

CELL NO. : _____

E-MAIL : _____

CLEARANCE FIG - YES/ NO : _____

CLEARANCE CERT- YES/NO : _____

VALUATION CERT – YES/ NO : _____

CLEARANCE VALID UNTIL : _____

NB* APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING REQUIREMENTS AND SUPPORTING DOCUMENTS AMONGST OTHERS BEFORE ISSUING OF CLEARANCES:

- DEEDS SEARCH
- ADMINISTRATION FEE (AS PER APPLICABLE TARIFF): REFERENCE NUMBER: 20180729994576
- COPIES OF IDs
- ALL OTHER RELEVANT INFORMATION PERTAINING TO CLEARANCES
- Power of Attorney

CLEARANCE CERTIFICATE SHALL ONLY BE ISSUED WHEN THE AMOUNT OWED ON THE PROPERTY IS PAID IN FULL AND THE BENEFICIARY’S ACCOUNT REFLECTS CREDIT OF SUCH PAYMENT.

BANKING DETAILS:

ACCOUNT HOLDER: POLOKWANE MUNICIPALITY

BANKING DETAILS: STANDARD BANK

ACCOUNT NUMBER: 030172349

BRANCH CODE: 052548

<p>Section 118 of the Local Government: Municipal Systems Act, 2000 (Act No.32 of 2000) provide that a Registrar of Deeds may not register the transfer of immovable property, without the production of a rates clearance certificate, confirming that all amounts due to the municipality in respect of that property for service fees, levies, rates and taxes for the two years preceding the date of application for the rates clearance certificate, have been paid in full.</p>
<p>FOR PROPERTY TRANSFER ATTORNEYS/APPLICANT</p> <p>FULL NAMES:</p> <p>SIGNATURE.....</p> <p>DATE:.....</p>

**Terms and conditions apply*

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