

# **POLOKWANE MUNICIPALITY**

## **OVERSIGHT REPORT – FOR THE 2011-2012 ANNUAL REPORT**

In accordance with Section 129 and Section 130 of the Municipal Finance Management Act, and in accordance with MFMA Circular No. 32, the Municipal Public Accounts Committee (MPAC) of Polokwane Municipality hereby presents its recommendations to Council.

### **RECOMMENDATIONS:**

MPAC hereby recommends to Council:

1. MPAC, having fully considered the 2011-2012 Annual Report of Polokwane Municipality and its entity (Polokwane Housing Association) recommends to Council that the Annual Report be APPROVED.
2. MPAC expresses itself satisfied with the responses of the Accounting Officer to questions submitted by MPAC, but requests that more complete documentation be submitted in future.
3. MPAC request the Executive Mayor and the Accounting Officer to expedite the appointment of the CFO.
4. MPAC requests the Executive Mayor and the Accounting Officer to report to Council as a matter of urgency on the performance of the municipal entity as per agreements between the municipality and its entities for service delivery.

### **MPAC DELIBERATIONS:**

In the performance of its mandate, MPAC held two meetings, as follows:

1. Training Session:

Assisted by representatives from Limpopo Provincial Treasury, MPAC held a half-day training session, to acquaint members of MPAC with their legislative responsibilities. This session was held February 22, 2013. A copy of the Attendance Register is attached as Annexure A.

MPAC reviewed a template prepared by Limpopo Provincial Treasury to be used for the review of the Annual Report. This template is attached as Annexure B.

2. Public Meeting:

In accordance with Sections 129 and 130 of the Municipal Finance Management Act, and MFMA Circular No. 32, MPAC held a meeting open to the public on March 4, 2013.

As required by legislation, notice of the meeting was provided as follows:

- Notice of the meeting was provided to the Accounting Officer on February 26, 2013. A copy of this notice is attached as Annexure C.
- Notice of the meeting was posted on the municipal website and in all public building on February 26, 2013. A copy of the notice is attached as Annexure D.
- Invitations were sent to the following stakeholders:
  - Auditor-General
  - Limpopo Legislature (Mr. S. Mothoa, Senior Manager, Office of the Speaker)
  - Limpopo Provincial Treasury
  - Limpopo Department of Co-Operative Governance, Human Settlements, and Traditional Affairs

Copies of these invitations are attached as Annexures E through H.

The public meeting was duly held on March 4, 2013, at 09:00 in the Jack Botes Hall. A copy of the Attendance Register is attached as Annexure I.

MPAC did not receive any submissions from the public.

The Accounting Officer was present and responded to questions from members of MPAC. The Accounting Officer was given a list of questions from MPAC in advance of the meeting. This document, together with the responses of the Accounting Officer, is attached as Annexure J.

A copy of the minutes of the public meeting is attached as Annexure K.

#### **MPAC ACKNOWLEDGEMENTS:**

MPAC wishes to acknowledge the contributions to the oversight process from the following stakeholders:

The Executive Mayor, Speaker, and members of Polokwane Council  
Mr. S. Mofokeng: Chairperson Audit Committee  
Auditor –General  
Limpopo Provincial Treasury  
Limpopo Legislature  
Limpopo Department of Co-Operative Governance, Human Settlement, and  
Traditional Affairs  
Members of the public of Polokwane Municipality

Respectfully submitted:

Councillor M. H. Morwana, Chairperson, MPAC