

# PUBLIC NOTICE

## INVITATION TO SERVICE PROVIDERS TO REGISTER ON THE PANEL OF SUPPLIERS FOR PROVISION OF GOODS AND SERVICES FROM R30 000.00 TO R200 000.00 FOR A PERIOD OF ONE (1) YEAR

**Polokwane Municipality hereby invites service providers to apply to be registered and included on the Panel of Suppliers for Provision of Goods and Services from R30 000.00 to R200 000.00 for a Period of One (1) Year.**

Service providers are only allowed to register four (4) categories of services at a time. Services will be indicated in the panel registration forms. The appointment of service providers from the panel will be on a rotational basis as and when required.

Please note that Polokwane Municipality will not conduct business with service providers who are not registered on the panel, who are not registered on the Central Supplier Database (CSD) and whose directors are in the service of the State. .

Prescribed panel registration forms can be downloaded freely from Polokwane Municipality's website: [www.polokwane.gov.za](http://www.polokwane.gov.za) or alternatively can be purchased at Polokwane Municipality's Tender Office - Polokwane Municipality - Cnr. Landross Mare & Bodenstern Streets – City Centre Supply Chain Management (SCM) Unit (Tender Office), Ground Floor (to the left of the Security Information Desk) – City of Polokwane. The document is sold at an amount of R50.00 to be paid at the Municipality's Rates Hall which operates from 08h00-15h00.

Panel registration forms should be returned in a clearly marked envelope which describes as follows: **“Quotation No. Q01/2017 – Panel of Suppliers for Provision of Goods and Services from R30 000.00 to R200 000.00 for a Period of One (1) Year”.**

Panel registration forms will be available as from **Wednesday, 08 February 2017** and closing date for submission of database registration forms is **Friday, 10 March 2017 at 11h00**. Panel registration forms received after the closing date will not be considered or accepted.

Polokwane Municipality reserves the full rights to place or not to place any supplier on the panel. Service providers who meet the requirements will be placed on the panel whereas service providers who do not meet the requirements will be disqualified. Appointment to the panel does not guarantee automatic allocation of work. The normal SCM processes will still be followed in the selection and appointment of successful service providers.

Enquiries should be directed to officials at the Supply Chain Management (SCM) office at **(015) 290 2207 / 2235**.

**MR. NK RAMAKUELA**  
**ACTING MUNICIPAL MANAGER**



Issued by: Communications and Marketing