

PUBLISHED - THURSDAY, 22 OCTOBER 2020



QUOTATION NO. Q38/2020/21 - APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT ADVANCED SECRETARIAL TRAINING COURSE FOR FIVE (5) BUDGET & TREASURY OFFICIALS

Polokwane Municipality would like to invite suitable and qualified service providers to bid for a quotation to **Conduct Advanced Secretarial Training Course for Five (5) Budget and Treasury Officials.**

Quotation documents are available from the Office of the Supply Chain Management (Tender Office) Ground Floor, Civic Centre, Cnr. Landross Mare & Bodenstein Streets, City of Polokwane and can also be downloaded from the Polokwane Municipality website – www.polokwane.gov.za. Specification or Terms of Reference are included in the relevant quotation documents.

Enquiries in relation to the specification or terms of reference for **Quotation No. Q38/2020/21** should be directed to **Ms. Helen Netshikovhela - 015 290 2049 - Email: HelenN@polokwane.gov.za.**

Complete quotation document, fully priced, signed and each page of the quotation document initialled must be sealed in envelope marked as per quotations above and returned to this address: **Polokwane Municipality at this address: Office of the Supply Chain Management (Tender Office) Ground Floor, Civic Centre, Cnr. Landross Mare & Bodenstein Streets, City of Polokwane.**

Alternatively, fully completed and scanned quotation document and the required bidding attachments should be emailed to: Lawrencem@polokwane.gov.za on or before the closing date and time below.

Closing date and time of the quotation is **Thursday, 29 October 2020 at 11h00**. Quotation documents received after the closing date will not be accepted.

**MR. D.H. MAKUBE
MUNICIPAL MANAGER**