

POLOKWANE MUNICIPALITY, SITUATED IN THE CAPRICORN DISTRICT MUNICIPALITY OF LIMPOPO PROVINCE HEREBY INVITE APPLICATIONS FROM SUITABLY QUALIFIED AND EXPERIENCED PERSONS TO BE CONSIDERED FOR THE FOLLOWING POSITIONS THAT EXIST AT ITS MUNICIPAL OFFICES IN POLOKWANE

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## RE-ADVERTISEMENT

### APPOINTMENT OF INDEPENDENT CHAIRPERSON OF POLOKWANE LOCAL MUNICIPALITY ICT STEERING COMMITTEE

Closing Date: 11 September 2024

Ref No.: ICT SteerCom 02/2024

Applications are hereby invited for an independent, suitably qualified and experienced professional from the ICT Sector to serve as the Independent Chairperson of the ICT Steering Committee of Polokwane Local Municipality, for a period of three (3) years. Polokwane Local Municipality has established an ICT Steering Committee in accordance with Section 3.1.10 of the Treasury Regulation and Section 166 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003).

**Requirements:** Suitable candidates should possess a post-graduate degree in Information Communication Technology (ICT) or Computer Science or equivalent qualification with expertise in Information Communication Technology (ICT). The candidate must be a member of relevant ICT professional bodies. A Master's degree in Computer Science will serve as an advantage. The candidate must have served as a member of an ICT Steering Committee in the public sector at local government level for at least three years or have experience as an Audit Committee Member responsible for ICT Governance oversight in the public sector at a local government level for at least three years.

**Competencies:** Five years or more management experience at a senior management level related to ICT. At least five years proven knowledge and understanding of King IV Report on Corporate Governance requirements and Municipal related legislation, policies and processes. Must possess strong and dynamic leadership skills. Analytical reasoning ability. A demonstrated track record of diligence and integrity. Excellent communication skills (verbal and written).

**Duties:** The ICT Steering Committee at Polokwane Local Municipality is an oversight body which operates and discharges its duties according to Section 3.1.10 of the Treasury Regulation and Section 166 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003).

Roles and responsibilities of the ICT Steering Committee Chairperson include the chairing of the ICT Steering Committee whose responsibilities include, amongst others, the following: Providing oversight on: ♦ The management of Corporate Governance of ICT in the Municipality ♦ Development and implementation of the ICT Policy Framework, ICT Strategic Plan, ICT Implementation Plan and ICT Operational Plan as directed by the Municipality ICT Strategic Plan ♦ functionality of ICT

organisational structure, resources and capacity according to the needs and priorities of the Municipality ♦ The development of a project plan for each ICT initiative to organise and manage resources (people and funding) in such a way that these resources deliver all the work required to complete a project within the defined scope, quality, time and cost. Articulation of the ICT Risk appetite and its management within the risk management practices of the Municipality. Performance monitoring of external ICT service providers (3rd parties) through service level agreements and service management engagements. Oversight and reporting on ICT security (including cyber security) to ensure the protection of electronic information, information systems and infrastructure to maintain confidentiality, integrity and availability of information. Supporting and reporting to the Audit and Performance Audit Committee.

**Number of Meetings:** To chair at least four (4) quarterly ICT Steering Committee meetings per financial year and on invitation attend quarterly Audit and Performance Audit Committee Meetings on ICT related matters.

**Remuneration:** The appointed ICT Steering Committee Chairperson shall be remunerated in line with National Treasury Guidelines for sitting allowance and a maximum of three (3) hours preparation in terms of SAICA rates (Guidelines of fees for audit done on behalf of the Auditor-General).

The successful candidate will be required to sign a contract with the Municipality. The appointed candidate may be subjected to a security vetting and screening process.

**Application:** It is mandatory to submit application (motivation letter), a detailed Curriculum Vitae and relevant supporting documentation, including a copy of an ID document, copies of qualifications, summary of previous Audit Committee and/or ICT Steering Committee memberships and references to: **The Municipal Manager, Private Bag X 111, Polokwane, 0700, or hand delivered to Office 907, 9th Floor, Civic Centre, Corner Landraos Mare and Bodenstein Street, Polokwane, Email to: [ICTsteercom02@polokwane.gov.za](mailto:ICTsteercom02@polokwane.gov.za)** quoting the reference number in the subject heading of application. **Note:** Correspondence will only be made with short-listed candidates. If you have not been contacted within Four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. Polokwane Local Municipality reserve the right to cancel this advertisement any stage of the process.

**POLOKWANE MUNICIPALITY IS AN EQUAL OPPORTUNITY AFFIRMATIVE EMPLOYER AND RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT.**

**THUSO NEMUGUMONI  
MUNICIPAL MANAGER**